

Brown City High School Parent and Family Engagement Policy

MISSION STATEMENT:

The mission of the Brown City High School is to provide a place where each student will receive individual attention to their intellectual, social, emotional, and physical needs. A cooperative effort between school, family, and community will build the foundation, allowing children to experience success in a safe, positive environment throughout their school years and adult lives.

VISION STATEMENT:

We believe that high student performance is a shared responsibility between parents, the entire school staff, and students. The school district will provide all students with quality curriculum and instruction, which will provide the opportunity for all students to meet the state's content and performance standards. Regular and open communication regarding student progress will be maintained. Parents should be responsible for supporting their child's learning. Parental support includes, but is not limited to, monitoring attendance, homework completion, television watching, use of extra-curricular time, and actively participating in a child's education.

Part I: Policy

Brown City High School Staff believes that parents play a key role in a child's education, and students are more successful when parents are actively involved and engaged throughout the school year. This policy was created as a collaborative effort between parents and staff. BCHS staff will continue to utilize parental feedback and suggestions in order to update and improve our Schoolwide Title I Program. Research concludes that "evidence is consistent, positive, and convincing: when families and community groups work together to support learning, children tend to do better in school, stay in school longer and like school more." [Sec. 1116 (a) (2) (a-f)] [Sec. 1116 (b)]

Parental Engagement Meetings:

Brown City High School will:

- ***Hold an Annual Schoolwide Title I Meeting*** **Sec. 1116 (c) (1)**
 - The purpose of the meeting will be to share the School-wide Plan, review the Parent and Family Engagement Policy, explain the Title I Program, discuss parental involvement and engagement opportunities and create a Program Development Committee.
 - Parents will be notified of the meeting after the first day of school with notes that will be sent home with students and on the website located on the Parental Engagement link.

- ***Ensure the engagement of all parents by offering flexible meeting times and a variety of activities designed to support parent and family engagement:*** **Sec. 1116 (c) (2), 116 (e) (8) & 1116 (e) (12)**
 - Parent/Teacher Conferences, Parent Involvement Team Meetings, Flexible IEP times, 7th Grade Orientation, Test Result meetings, SAT nights, and may provide childcare.

- *Involve parents in planning, reviewing, and improving the Schoolwide Title I program, including the School and District Parent and Family Engagement Policy. Sec. 1116 (c) (3) & 1116 (e) (11)*
 - The Parent and Family Engagement Policy will be reviewed and revised at the annual meeting based on input of parents, surveys conducted, and suggestions received from parents and/or staff members.
 - The Parent and Family Engagement Policy will be available for parents to review at the Parent/Teacher Conference and posted on the District website.
 - Parent/Teacher Compacts will be distributed in the fall at conferences.
 - Parent surveys will be conducted periodically throughout the school year.
 - The Parent and Family Engagement Policy will be revised based on suggestions from surveys and meetings.

- *Provide timely information about the Schoolwide Title I Program, the academic curriculum, assessments used to measure progress, and proficiency level expectations. Sec. 1116 (c) (4) (A) (B)*
 - Parent/Teacher Conferences, School Newsletters, Progress Reports, Report Cards, Access to Skyward, Telephone Calls, Emails, Parent-Student Handbook, and Parent Workshops will be provided.

- *Provide parents of Title I students the opportunity to interact with teachers regarding the education of their children. Parents will be included in the decision making process and parent suggestions will be utilized to improve our program. Revise Schoolwide plan to meet the needs of parents and students. Sec. 1116 (c) (4) (C) & 1116 (e) (10)*
 - Conduct Parent Surveys periodically throughout the school year, both on paper and electronically.
 - Hold Title I meetings at flexible times throughout the school year.
 - Hold Parent/Teacher Conferences in the fall (additional conferences per parent and/or teacher request).
 - Communicate through telephone calls, emails, progress reports, and/or requested conferences from parents or teachers.

- *Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the LEA. 1116 (c) (5)*
 - If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by submitting letters, surveys, dissenting opinions to building administration or classroom teachers.

Part II: Shared Responsibilities for High Student Academic Achievement

Brown City High School will:

- *Develop jointly with parents and teachers a School/Parent/Student Compact. The compact will outline ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact will be discussed with parents. Sec. 1116 (d) (1) & 1116 (d) (2) (A)*
 - The compact will be reviewed and discussed at Parent/Teacher Conferences.

- Compact will be reviewed annually at Title I Parent Meeting.
- *Provide frequent reports to parents regarding their children's progress. Sec. 1116 (d) (2) (B)*
 - Progress reports will be sent mid-way through marking period.
 - Bi-weekly progress reports will be available upon parent request.
 - Skyward will be updated weekly.
 - Report cards will be home every nine weeks.
 - Classroom assessments will be sent home for parental review.
 - Parent/Teacher Conferences will be held in the fall and in the Spring by teacher or parent request.
- *Provide opportunities for Title I parents to volunteer, participate, and observe in their children's classrooms. Sec. 1116 (d) (2) (C)*
 - Provide opportunities for participation in Parent Involvement Team Meetings or Chaperones for field trips.
 - Allow for observations in classrooms and lunchroom (Approval through the office must be given.)
- *Ensuring regular two-way meaningful communication between family members and school staff, and to extent practicable, in a language that family member can understand. Sec. 1116 (d) (2) (D)*
 - Website ADA compliant
 - Phone calls, e-mails, electronic text communication, newsletters, etc.
 - Follow procedures implemented in the Language Assistance Program (LAP) policy

Part III: Building Capacity for Involvement

Brown City High School will:

- *Provide information and assistance to parents regarding the State and Local Academic Standards and Assessments. Sec. 1116 (e) (1)*
 - Parent/Teacher Conferences, Copy of Grade Level Content Expectations (made available to parents upon request to district curriculum director), local assessment results (pre and post tests), Title I Teacher available at conferences.
- *Provide materials and training for parents. Sec. 1116 (e) (2) (7)*
 - 7th Grade Orientation, Test Score Night (understanding testing)
 - Educate parents about Dual Enrollment and how to prepare for junior/senior year (college applications, FAFSA, etc.)
- *Shall educate staff on parent involvement and may involve parents in the development of training for staff. 1116 (e) (3) (6)*
 - Educate teachers, Title I staff and principals regarding the value of parental involvement/engagement, as well as ways to communicate with parents.

- *Coordinate parent and family engagement activities with other programs. Sec. 1116 (e) (4)*
 - Parent Involvement Team, FAFSA Meetings, and SAT parent night
- *Inform parents of school and parental programs in a timely and practical format in a language they can understand and provide support for parental involvement at their request. Sec. 1116 (e) (5) (14)*
 - School Newsletters and letters will be written in languages parents understand.
 - Teachers and administrators will make every effort to accommodate parental requests.
 - Follow procedures implemented in the LAP policy.

Part IV: Accessibility

Brown City High School will:

- *Provide parent involvement activities that are accessible to all parents, including those with disabilities and for those who use English as a second language. Sec. 1116 (f)*
 - Flexible meeting times, handicapped accessible facilities, home visits, telephone conferences, collaboration with community agencies, and transportation assistance will be given upon request.
 - Follow procedures implemented in the LAP policy.